

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, June 14, 2010

CALL TO ORDER. Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL. Members present: Mayor Robert H. Burns; Council Members: Randi Vick and Robert Lemke. Members absent: Peggy Perry and Tom Murphy. Consultants and City staff present: City Clerk/Administrator Jennifer Feely. Visitors present: Argus Reporter Charlie Warner.

AGENDA APPROVAL. The following item was added to the agenda for discussion: sinkhole in front of fire hall. A motion was made by Member Vick, seconded by Member Lemke to approve the agenda with the addition of the above-mentioned item. All members present voted in favor and the motion was declared carried.

CONSENT AGENDA. A motion was made by Member Vick, seconded by Member Lemke to approve the consent agenda. All members present voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS. To approve the minutes of the Regular Meeting held Monday, May 24, 2010, as presented.

VISITORS AND COMMUNICATIONS.

A. CITY ACCOUNTANT – ELECTRIC RATE INCREASE. City Accountant Stephanie Mann and City Clerk/Administrator Feely reviewed a proposal to increase electrical rates by 3.5-5 percent, based upon notice received from Tri-County Electric that the City's wholesale rate increased between 3.5-4 percent. Discussion ensued. The consensus of the council was to consider undertaking a rate study in 2011 and implement an overall increase of 4 percent to cover costs associated with Tri-County Electric's increase. A motion was made by Mayor Burns, seconded by Member Vick to accept staff's recommendation to increase the overall rate for electrical service by 4 percent, effective for the July 1, 2010 billing. All members present voted in favor and the motion was declared carried.

B. AMULANCE DIRECTOR – BILLING AGREEMENT. Ambulance Director Mike Tornstrom was in attendance to recommend that the City contract with Expert T Billing for Level 3 ambulance billing services as the existing agreement with Winona Area Ambulance terminates at midnight on June 30, 2010. Tornstrom noted that Winona Area Ambulance has agreed to assist the City with the transition through July 31, 2010 since the new agreement with Expert T Billing would not go into effect until August 1, 2010. Mayor Burns inquired as to whether the City Attorney has reviewed the agreement. City Clerk/Administrator Feely stated that the agreement was sent to the City Attorney's office and that she is awaiting a response. A motion was made by Mayor Burns, seconded by Member Lemke to contract with Expert T Billing for Level 3 ambulance billing service, pending the City Attorney's final review and approval of the contract. All members present voted in favor and the motion was declared carried.

C. ADMINISTRATIVE COORDINATOR TOPICS.

1. LETTER. Administrative Coordinator Mike Gerardy was unable to attend the meeting due to a prior commitment and instead submitted a letter updating the council on various projects, which was enclosed with the agenda.

2. CITY VAN. City Electrician Matt Blocker was in attendance for the opening of the bids received for a used van. Mayor Burns opened the only bid received and noted it was from Dave's Auto Sales, located in Caledonia, for a used 2009 Dodge Chrysler Van. The total amount of the bid came in at \$15,641.75. This figure included the sale price, license plates, sales tax, and courthouse fees. A motion was made by Member Lemke, seconded by Mayor Burns to approve the purchase of the used 2009 Dodge Chrysler Van from Dave's Auto Sales in the amount of \$15,641.75, contingent upon Gerardy's final review and inspection to ensure the van meets the City's criteria. All members present voted in favor and the motion was declared carried.

D. COMMUNICATIONS.

1. Caledonia Chamber Golf Outing Flyer.

CLAIMS

A. PREPAID CLAIMS. Following review, discussion, and deliberation, a motion was made by Mayor Burns, seconded by Member Vick, to approve the Prepaid Claims List for June, 2010. All members voted in favor and the motion was declared carried.

| | | |
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| EMS Regulatory Board | Renew Ambulance Service | 342.00 |
| Nelson, Robert | Clerk's Office – Consulting Fee | 90.00 |
| RESCO | Light – Inventory | 105.34 |
| US Postal Service | Stamped Envelopes | 1,322.60 |
| In the Swim | Pool – Paint/Vinyl Lettering | 388.91 |
| Johnson, Allan | 2010 Uniform Allowance | 357.00 |
| Bubbers, Gary | 2010 Uniform Allowance | 169.99 |
| Business Financial Planning | Cafeteria Plan | 639.85 |
| City of Caledonia Emp. Assn. | Association Dues | 65.00 |
| Commissioner of Revenue | State Withholding | 1,249.44 |
| Communications Service Inc. | FD – Pager | 399.00 |
| D.S. Erickson & Associates | Account 00108042 | 408.90 |
| E.O. Johnson Company | Clerk's Office – Copier Maintenance | 263.83 |
| ING Institutional Plan Services | payday 5-18-2010 | 630.00 |
| Jack Neumann Trucking | Liquor – Freight Expense | 40.00 |
| Johnson Brothers Liquor Co. | Liquor / Wine | 141.18 |
| Maximum Distribution | Liquor Store – Wine | 396.00 |
| Merchants Bank | Federal/FICA/Medicare | 6,501.17 |
| Metro Sales, Inc. | PD - Copier Agreement | 64.16 |
| Minnesota NCPERS Life Ins. | Payday 5-18-10 | 64.00 |
| MN Benefit Association | payday 5-18-10 | 126.84 |
| Northern Beverage Distribution | Beer | 1,451.95 |
| Paustis & Sons Wine Company | Liquor Store – Freight Expense | 8.75 |
| Schott Distributing Co, Inc. | Beer | 5,879.75 |
| Spring Grove Soda Pop, Inc. | Beer | 81.20 |
| U Care | Refund – Duplicate Payment | 560.00 |
| Uncle John's Specialty Foods | Bloody Mary Mix | 99.50 |
| Wirtz Beverage Minnesota | Liquor / Wine | 2,252.95 |
| Caledonia True Value | Miscellaneous Items | 267.79 |
| Farmer's Coop Elevator Co. | Chemicals | 21.82 |

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| MN Dept. of Agriculture | Concession Stand | 77.00 |
| Public Emp Retirement Assn. | Payday 5-18-10 | 5,460.61 |
| TJ's Auto Glass Inc. | PD – Replace Windshield in Chief's Car | 240.00 |
| Extreme Beverage, LLC | Energy Drink | 100.50 |
| Kraus Oil Co, Inc. | Generator Building – Diesel Fuel | 272.53 |
| Longhorn Trux-n-Toyz | PD - Car Wash | 41.00 |
| Myhre Construction | Grind/Clean Up Stumps | 1,045.50 |
| Northern Beverage Distribution | Beer | 1,083.85 |
| Schott Distributing Co, Inc. | Beer | 4,837.75 |
| Spring Grove Soda Pop, Inc. | Beer | 81.20 |
| Tri-State Ambulance, Inc. | Intercept Fee | 250.00 |
| Caledonia Ambulance | Replace Check in amount of 45.39 | 0.00 |
| Resco | Light – Inventory | 66,636.32 |
| Stars of Tomorrow | 14/Under Registration Fee | 275.00 |
| USA Mobility Wireless | Communication Expense | 45.37 |
| Verizon Wireless | Ambulance – Communication Expense | 60.18 |
| Barnheart & City, Debra | Meter Deposit Refund | 201.80 |
| Blue & City, Hidesha | Meter Deposit Refund | 200.54 |
| G & F Distributing | Beer | 426.30 |
| Holte & City, Nicole | Meter Deposit Refund | 125.47 |
| Jack Neumann Trucking | Liquor – Freight Expense | 150.00 |
| Johnson Brothers Liquor | Liquor / Wine | 2,712.91 |
| Jones & City, Jessica | Meter Deposit Refund | 125.43 |
| Jonsgaard & City, Wayne | Meter Deposit Refund | 125.29 |
| Larson & City, Brian | Meter Deposit Refund | 201.80 |
| League of MN Cities Ins. Trust | Worker's Compensation | 64.00 |
| Oesterle & City, Gary | Meter Deposit Refund | 201.80 |
| Ostern & City, Ashley | Meter Deposit Refund | 126.13 |
| Palen & City, Stephanie | Meter Deposit Refund | 125.38 |
| Phillips Wine & Spirits Co. | Liquor / Wine | 795.63 |
| SE MN Historic Bluff Country | Tourism | 883.50 |
| Skadson & City, Lori | Meter Deposit Refund | 126.13 |
| Traveler's Directory Service | Liquor Store – Brochure Ad | 185.00 |
| US Postal Service | Utility Billing May 2010 | 390.27 |
| Van Minsel & City, Jordan | Meter Deposit Refund | 125.15 |
| Ziebell's Hiawatha Foods | Liquor – Soda/Mix | 30.26 |
| Gavin, Mike | Animal Control – Rent | 75.00 |
| Houston County Treasurer | Ho. Co. Collection Site | 3,340.00 |
| Jack Neumann Trucking | Replace Check 14752 \$150.00 | 0.00 |
| Northern Beverage Distribution | Beer | 3,448.45 |
| Schott Distributing Co, Inc. | Beer | 9,143.60 |
| Spring Grove Soda Pop, Inc. | Beer & Soft Drinks | 204.80 |
| Verizon Wireless | PD – Communications | 145.74 |
| MN Dept. of Revenue | Sales / Use Tax May 2010 | 16,234.00 |
| Richard's Sanitation | Recycling – Collections | 6,119.00 |
| Ace Link Telecommunications | Communication Expense | 1,069.42 |
| Bubbers, Gary | Reimbursement for Meals @ Training | 19.50 |
| Business Financial Planning | Cafeteria Plan | 639.85 |
| Buttell's Lighting | Auditorium – Ballasts | 74.81 |
| Caledonia Police Association | PD Association Dues | 85.00 |
| Commissioner of Revenue | State Withholding | 1,437.29 |
| D. S. Erickson & Associates | Account 00108042 | 424.12 |

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| Eitzen State Bank | GO Tax Increment Bonds | 159.25 |
| Houston County Recorder | Easements for 2010 Electric Project | 276.00 |
| ING Institutional Plan Services | payday 6-1-2010 | 630.00 |
| Kraus Oil Co. Inc. | Unleaded | 1,183.50 |
| La Crescent Youth Baseball | Registration Fee 12/Under | 120.00 |
| League of MN Cities Ins. Trust | Claim – John Pongratz | 1,000.00 |
| Merchants Bank | Federal/FICA/Medicare | 7,513.92 |
| Principal Life | Life/Accidental/Short Term | 590.43 |
| Printy Quik | Business Cards | 30.46 |
| Public Emp. Retirement Assn. | Payday 6-1-10 | 673.73 |
| Rogich, Mike | Storage Unit Rent | 500.00 |
| Tri-County Electric Co-op | Green Acres & Tree Site Lighting | 87.11 |
| US Postal Service | Annual Fee PO Box 232 | 220.00 |
| VISA | Miscellaneous Items | 1,364.84 |
| Betz, Mark | Landscaping Materials | 250.00 |
| G & F Distributing | Beer | 440.25 |
| Houston County Recorder | Easement for 2010 Project | 92.00 |
| Nelson, Robert | Consulting Fee | 30.00 |
| Northern Beverage Distribution | Beer | 1,095.00 |
| Schott Distributing Co, Inc. | Beer | 3,839.95 |
| Spring Grove Soda Pop, Inc. | Beer & Soft Drinks | 200.90 |
| Ziebell's Hiawatha Foods, Inc. | Liquor – Mix | 34.00 |
| Blue Cross Blue Shield of MN | Health Insurance | 24,200.00 |
| Minnesota Energy Resources | Natural Gas | 1,512.65 |
| Resco | Light – Inventory | 16,665.49 |
| Steve Meyer Consulting LLC | Fire Dept. Consulting Services | 900.00 |
| Jack Neumann Trucking | Liquor – Freight Expense | 100.00 |
| Johnson Brothers Liquor | Liquor / Wine | 1,661.15 |
| Merchants Bank | ACH Fee June 2010 | 23.72 |
| Phillips Wine & Spirits | Liquor / Wine | 1,808.30 |
| Tri-State Ambulance, Inc. | Intercept Fee | 250.00 |
| U Care | Refund Duplicate Payment | -560.00 |
| Uniforms Unlimited Inc. | PD – Uniforms | 114.12 |
| Wirtz Beverage Minnesota | Liquor / Wine | 965.19 |
| Buttell's Lighting | Bulbs | 160.31 |
| Verizon Wireless | Fire Dept – Communication Expense | 48.23 |
| CW Vonarx & Hwy 3 | Music in the Park | 450.00 |
| Northern Beverage Distribution | Beer | 1,577.40 |
| Schott Distributing Co, Inc. | Beer & Root Beer | 6,708.05 |
| Singing Journalist | Music in the Park | 150.00 |
| Special Export Quartet | Music in the Park | 400.00 |
| Spring Grove Soda Pop, Inc. | Beer | 99.00 |
| | | <u>\$ 237,801.34</u> |

B. CLAIMS PAYABLE. Following review, discussion, and deliberation, a motion was made by Mayor Burns, seconded by Member Vick, to approve and authorize payment of the Claims Payable for June, 2010. All members voted in favor and the motion was declared carried.

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| ABS USA | Impeller E. Grant Street | 1,659.76 |
| Affordable Technology Sol. | Office Supplies | 447.19 |
| Airgas North Central | Oxygen / Acetylene | 124.15 |
| Alco Discount Store | Office Supplies / Cleaning Supplies | 74.54 |

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| Artic Glacier Inc. | ICE | 383.45 |
| Baker & Taylor Books | Library Books | 518.54 |
| Blackburn MFG Co. | Flags for Locating | 93.49 |
| Bonanza Grain, Inc. | Ag Lime, Sewer Rock & Fabric | 177.69 |
| Caledonia Implement Co. | Mower Blades | 108.31 |
| Caledonia Lumber Co, Inc. | Ball Park / Light – 2010 Project | 78.13 |
| Caledonia Oil Co. | PD Car Maintenance | 36.18 |
| Carquest Auto Parts | Fire Department – Misc. | 41.60 |
| Communications Service Inc. | Repair Charge & Equipment | 249.75 |
| Crystal Canyon Inc. | Drinking Water | 26.11 |
| Curt & Candy's Hardware Hank | Keys, Roof Cement, Paint | 119.07 |
| Davy Engineering | Engineering Fees | 5,981.29 |
| Davy Laboratories | Lab | 1,569.58 |
| Dept. Of Public Safety | BCA Portals Access | 300.00 |
| ECM Publishers, Inc. | Advertisements | 531.38 |
| Galls, An Aramark Company | PD – Uniforms | 288.14 |
| Gopher State One Call, Inc. | 42 Notifications | 60.90 |
| Green Power Equipment | Blades & Fuel Cond Gen Set | 121.94 |
| Hawkins, Inc. | Chemicals | 1,236.26 |
| HD Supply Waterworks, LTD | Water Meter & Flange Kit | 438.38 |
| Hoskins Electric Co. | Electrical Work | 346.36 |
| In the Swim | Pool – Vinyl | 17.98 |
| Independent School District | City Share of Crossing Guards | 1,711.39 |
| Ken's Small Engine | Bar Oil & Saw Chain | 95.56 |
| Lappin's LLC | Carpet Cleaning – City Hall | 653.81 |
| Midwest Tape | Library – DVD(s) | 188.15 |
| Minnesota Dept. of Commerce | Light – 2 nd Quarter Fiscal Year | 331.27 |
| Minnesota Dept. of Health | Water Service Connection | 1,809.00 |
| Mississippi Welders Supply Co. | Oxygen | 39.76 |
| Municipal Emergency Services | FD – Uniforms, Eq. Bags, Facepiece | 1,101.88 |
| Municipal Pipe Tool Co. | Jet/Vac Clean Sanitary Sewers | 7,962.65 |
| P & H Services | PD – 2 Mobile Units | 76.62 |
| Penguin Group USA Inc. | Library – 25 Books (Author Visit) | 389.25 |
| PowerPlus Engineering, LLC | Light – 4 Year Plan | 2,948.50 |
| QuarterMaster | PD – Uniforms | 66.94 |
| Randy Steele Construction | Repair Defective Sidewalk | 1,632.00 |
| Richard's Sanitaiton | Refuse Disposal | 181.96 |
| Rippe, Hammell & Murphy | Prosecution Matters | 1,714.50 |
| Sandry Fire Supply | Gear Wash | 150.09 |
| Schilling Supply Company | Copy Paper, Towels, Bags | 372.62 |
| Sherwin Williams Co. | Traffic Paint | 28.19 |
| St. Joseph Equipment, Inc. | Loader Maintenance | 420.50 |
| Storey Kenworthy | Calculator | 104.46 |
| Tostrud & Temp | Partial Billing – Audit | 7,950.00 |
| Tri-County Electric | Electric Energy | 142,023.63 |
| United Auto Supply | Miscellaneous | 63.70 |
| US Bank NA | GO Sewer Revenue Bonds | 8,494.79 |
| Weichert Motors | Oxygen | 19.53 |
| Wiebke Tire | Chevy Dump Truck | 60.00 |
| Witt's Pharmacy – Caledonia | Ambulance – Misc. | 3.98 |
| WWTP MPCA PFA Loan Fund | Loan Payment | 3,500.00 |
| Zarnoth Brush Works | Broom Refill | 415.74 |

OLD BUSINESS

A. **CONCESSION STAND OPERATOR UPDATE.** City Clerk/Administrator Feely noted that at the May 24 meeting, council approved allowing last year's operator to run the concession stand so long as compliance with the stipulated operator's responsibilities could be achieved. Since that time, the individual has withdrawn interest in operating the stand and cited a hardship in having to purchase liability insurance as the stand doesn't make a large profit. Mayor Burns suggested discontinuing the practice of having a concession stand and instead recommended installing a snack vending machine. Mayor Burns stated that he will contact Stansfield Vending to see what options exist and report back at an upcoming meeting.

B. **BACKGROUND ORDINANCE TO CONDUCT EMPLOYMENT AND LICENSE CHECKS.** City Clerk/Administrator Feely shared with the council that if the City would like to conduct background checks on applicants for City employment and licenses, then an ordinance should be passed to that effect. Enclosed with the agenda was a proposed ordinance and consent form to conduct employment and license checks. Feely noted that the City Attorney has reviewed and approved the proposed ordinance. She went on to state that the ordinance will take effect upon its publication in the official newspaper. It was suggested that language be inserted into the ordinance which would allow the City to hire an outside firm to conduct background checks on police officers. A motion was made by Mayor Burns, seconded by Member Vick to adopt the ordinance relating to criminal history background for applicants for city employment and city licenses, contingent upon inserting language which would allow the City to hire an outside firm to conduct background checks on police officers. All members present voted in favor and the motion was declared carried.

C. **POLICE RESERVE OFFICER COMPENSATION.** City Clerk/Administrator Feely stated that a question arose at the May 12 meeting concerning compensation for police reserve officers responding to emergencies. Absent any policies on file at City Hall dealing with this matter, Feely met with Reserve Officer Jason Leahy to discuss reserve officer pay. Enclosed with the agenda was a copy of the Caledonia Police Reserve Officer By-Laws. Feely noted that there was no such language included in the by-laws addressing compensation for various police reserve officer functions; however, per her conversation with Reserve Officer Leahy, the past practice for compensation has been the following: Ride Alongs - \$2/hour; Emergency Calls - \$10/hour; Meeting Pay -\$0; Parades - \$0; Presence at Wedding Dances, Prom, Etc. – Privately Paid. No action was taken as the information was included for informational purposes and to resolve any confusion with respect to reserve officer compensation.

D. **PEDDLER AND SOLICITOR LICENSING.** City Clerk/Administrator Feely stated that at the May 12 meeting, a question arose as to whether individuals selling produce were required to obtain a permit from City Hall. Feely noted that per §110.03(G)(1) of the Caledonia Code of Ordinances, no license is required for individuals selling produce. Then, at the May 24 meeting, a question arose as to whether individuals selling items such as rugs, furniture, and so forth should be required to register with the City and become licensed to sell such goods. Since the previous meeting, Feely was contacted by an individual affiliated with the farmer's market. This individual was unable to attend tonight's meeting, however, she will be at the upcoming meeting on June 28 to discuss this matter in more detail with the entire council. Feely noted that due to the ambiguous nature of the ordinance, it seems appropriate to have a discussion with a representative of the above-mentioned outfit and the full council in an effort to gather more information as to what exactly is being sold, make a more accurate determination of whether licensing is required, and resolve any possible misunderstandings. No action was taken.

NEW BUSINESS

A. **HIRING OF TWO PART-TIME POLICE OFFICERS.** Police Chief Kurt Zehnder recommends to the City Council the hiring of Nate Pearson and Eric Christenson as part-time police officers for the City. A motion was made by Member Lemke, seconded by Member Vick to hire Nate Pearson and Eric Christenson as part-time police officers, contingent upon completion of successful background checks. All members present voted in favor and the motion was declared carried.

B. **PART-TIME NON-ASSOCIATION POLICE OFFICER HOLIDAY PAY.** City Clerk/Administrator Feely shared that the police department recently requested Council's consideration in determining how part-time non-union association police officers should be compensated for work completed during a holiday. Absent any policy language addressing this matter, Feely suggested it was appropriate to refer to past practice. The most recent occasion in which a part-time non-union association police officer worked on a holiday was in December, 2009, at which time the part-time officer was compensated at straight pay for hours worked during the holiday. Mayor Burns stated that if past practice has been to pay non-union association members at straight pay on holidays, then no changes so should be made at this time. All members present agreed that part-time non-union association members shall receive straight pay for hours worked on holidays.

C. **BUCKLEY APARTMENTS AND CALEDONIA CARE AND REHAB REQUEST.** Mayor Burns shared a request received from Lloyd Swalve, Buckley Apartments and Caledonia Care and Rehab, regarding cost-sharing paving the gravel access drive abutting a City playground and parking spaces. Mayor Burns disclosed that he cannot vote on the matter as a conflict of interest exists; however, he explained Swalve's request so that all members were aware of the location of the proposed upgrade. No action was taken.

D. **APPOINTED AND ELECTED OFFICIALS OUT-OF-STATE TRAVEL POLICY.** City Clerk/Administrator Feely presented a proposed Appointed and Elected Officials Out of State Travel Policy. As per Minnesota Statutes Section 471.661, the City is required to have on record a policy that controls travel outside the state of Minnesota for elected officials. Discussion ensued. A motion was made by Mayor Burns, seconded by Member Vick to adopt the Appointed and Elected Officials Out-Of-State Travel Policy. All members present voted in favor and the motion was declared carried.

E. **LMCIT LIABILITY COVERAGE WAIVER FORM.** Enclosed with the agenda was a liability waiver form from the League of Minnesota Cities Insurance Trust. It was noted that past practice has been to waive the monetary limits of liability. A motion was made by Mayor Burns, seconded by Member Vick to waive the monetary limits of liability. All members present voted in favor and the motion was declared carried.

F. **DEWAYNE SCHROEDER RETIREMENT NOTICE.** Enclosed with the agenda was a retirement notice from DeWayne "Tank" Schroeder. Schroeder's last day of employment with the City as its Water/Wastewater Operator will be June 30, 2010. To thank Schroeder for his 38 years of exceptional service to the City, Mayor Burns declared June 30 as "Tank Day" and discussed ordering a plaque, if that has been the past practice. A motion was made by Mayor Burns, seconded by Member Vick accepting DeWayne Schroeder's retirement notice. All members present voted in favor and the motion was declared carried.

G. **WATER/WASTEWATER OPERATOR INTERVIEWS.** A special meeting was scheduled to take place on Monday, June 21 at 6:00 p.m. for the purpose of interviewing the finalists for the Water/Wastewater Operator position.

H. BRITTANY TORNSTROM EMT CERTIFICATION. Members were informed that Brittany Tornstrom recently earned certification as an EMT. As a result, the following wage increases take effect for Ms. Tornstrom as of May 25: Call Time: \$12/hour to \$14/hour; Stand-by Time: \$1/hour to \$2/hour.

I. AMENDMENT TO ORDINANCE. Enclosed with the agenda was a proposed amendment to Ordinance 92.04, taking out the following language, "over six months of age". A motion was made by Mayor Burns, seconded by Member Lemke to amend Ordinance 92.04 as presented. All members present voted in favor and the motion was declared carried.

CLERK'S REPORT.

A. EMPLOYEE TIME RECORD. Enclosed with the agenda was the Employee Time Record for May 17, 2010-May 30, 2010.

B. POLICE OFFICER ACTIVITY LIST. Enclosed with the agenda was the Police Officer Activity List for May, 2010.

C. POWER OUTAGE PROTOCOL DURING NON-WORKING HOURS. Discussion took place concerning recent power outages and ensuring citizens are aware that they can call the Sheriff's Office to report power outages during non-working hours. No action was taken.

D. WORKERS' COMPENSATION RENEWAL UPDATE. The workers' compensation renewal quote will be available at the next regularly scheduled meeting.

E. TRANSPORTATION COST TO THE LMC CONFERENCE. It was noted that at the May 24 meeting, authorization was given for the city clerk to attend the upcoming LMC conference in St. Cloud; however, Member Vick requested that surrounding towns be contacted to see if there would be an opportunity to carpool to reduce mileage costs. City Clerk/Administrator Feely noted that Spring Grove would be taking a city van to the conference and agreed to let her ride along. A motion was made by Mayor Burns, seconded by Member Vick to pay Spring Grove 25% of the total cost of gas. All members present voted in favor and the motion was declared carried.

MISCELLANEOUS ITEMS

A. OPOSSUM SIGHTING. Mayor Burns requested that Mike Gavin, Animal Control, be contacted as there has been an opossum sighting in the south half of town, rummaging through garbage.

B. SETBACK INQUIRY. Member Lemke stated that he was recently contacted by John Esch concerning revisiting the 150' setback requirement imposed on lots Esch owns near the carwash.

C. SINKHOLE IN FRONT OF FIRE HALL. Member Lemke noted concern with observing a sinkhole in front of the fire hall and requested that staff look into this issue.

CLOSED SESSION. The regular meeting was closed at 8:15 p.m. as permitted by Minnesota Statutes, section 13D.03, to discuss the City's labor negotiation strategy related to the City's negotiations with the Caledonia Police Association.

ADJOURNMENT. Following the closed session, Mayor Burns resumed the meeting at 8:45 p.m. A motion to adjourn was made by Mayor Burns, seconded by Member Lemke. All

members present voted in favor and the motion was declared carried. The next regularly scheduled meeting of the City Council is scheduled for Monday, June 28, 2010 at 6:00 p.m. in the Council Room, City Hall.

Robert H. Burns
Mayor

Jennifer Feely
City Clerk/Administrator